

STATEMENT OF TURN ON OF ELECTRICITY

This statement consists of 2 sections. Please read the relevant section carefully before you append your signature. You will require your licence number or NRIC number to complete this statement. Each section may take you 1 minute to complete.

ELECTRICITY SUPPLY TO _____
(Name of Applicant)

AT _____
(Address of Installation)

I acknowledge that the above-mentioned electrical installation has been checked by the market support services licensee. I have energised the supply line to the installation on _____ at _____.
(date) (time)

Name & Signature of person responsible for energisation of supply line	Licence No.	Date
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I acknowledge that the supply line has been energised on the date and time indicated above.

Name & Signature of Applicant or his representative	NRIC / Passport No.	Date
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This form is applicable to electrical installation exempted from licensing.

STATEMENT OF TURN ON OF ELECTRICITY

This statement consists of 4 sections. Please read the relevant section carefully before you append your signature. You will require your licence number or NRIC number to complete this statement. Each section may take you **1** minute to complete.

ELECTRICITY SUPPLY TO _____
(Name of Applicant)

AT _____
(Address of Installation)

ELECTRICAL INSTALLATION LICENCE NO: _____

I agree that the above-mentioned electrical installation is suitable for connection to the electrical system. I certify that the supply line to the installation has been energised on _____ at _____.
(date) (time)

Name & Signature of person responsible for energisation of supply line	Licence No.	Date
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I acknowledge that the supply line has been energised on the date and time indicated above.

Name & Signature of LEW requesting for energisation of supply line	Licence No.	Date
---	-------------	------

I acknowledge that the supply line has been energised on the date and time indicated above and confirm that I will be responsible for the operation of this electrical installation hereafter.

Name & Signature of LEW responsible for the operation of the electrical installation	Licence No.	Date
---	-------------	------

I acknowledge that the supply line has been energised on the date and time indicated above.

Name & Signature of Applicant or his representative	NRIC / Passport No.	Date
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FORM CS/5
Application for Inspection of Electrical Installation

To: SP Services Ltd
2 Kallang Sector
Singapore 349277

FOR OFFICIAL USE

Application No.:

PART I

I/We, #Mr/Mrs/Miss/Messrs _____
[# delete as appropriate] (name of applicant/company)

Utility Account No: _____

request you to provide an electrical installation inspection and install ☐ kWh meter.
(Please tick if meter is required)

Details of my/our application are as follows:
(Please fill in the appropriate box below)

An application for electricity supply service has been submitted earlier and approved.

SP Services Application Reference No is: _____

OR

This is a new application with details as given in Part II by my/our Licensed Electrical Worker undertaking the project.
(Form CS/3 or CS/3H shall be attached for supply connection from landlord's or HDB's electrical installation.)

My/Our particulars:

UEN No.: _____ or NRIC No.:

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Note : Please state the last 4 characters (i.e. last three digits and alphabet) of NRIC / FIN / passport or other personal identification number.

Name of Authorised Person for Company: _____
(if applicable)

Forwarding Address: _____
Postal Code: _____

Tel: _____ Email Address: _____ Mobile Phone: _____

Signature of Applicant

Date

PART II (INSTALLATION DETAILS - To be completed by Licensed Electrical Worker if there is no application submitted earlier)

Project Description: _____

Site Address: _____ Postal Code: _____

Type of Application
(Please tick the appropriate boxes)

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> New Supply | <input type="checkbox"/> Temporary Supply | <input type="checkbox"/> Upgrading of Supply | <input type="checkbox"/> Downgrading of Supply |
| <input type="checkbox"/> Extension | <input type="checkbox"/> Rewiring | <input type="checkbox"/> Replacement of Switchboard/Switchgear | |
| <input type="checkbox"/> Amalgamation | <input type="checkbox"/> Shifting of Meter | | |
| <input type="checkbox"/> Conversion to Master/Sub Metering Scheme | | | |
| <input type="checkbox"/> Other Services (Please specify) | | | |

Supply Connection from: ☐ SP PowerAssets installation/mains ☐ Landlord's installation (Form CS/3 is to be submitted) ☐ HDB's installation (HDB's endorsement is required) ☐ Public Lighting Network (Form CS/3 PL is to be submitted)

Type of Development: ☐ Industrial ☐ Commercial ☐ Residential ☐ Others

Metering Scheme: *Master / Sub / Normal [* delete as appropriate]

Type of Business (Brief Description): _____

Total supply capacity (including existing requirement, if any)

☐ 30/40A# 230V single-phase (# delete as appropriate) ☐ 60A/80A/100A# 230V single-phase ☐ 30A/60A# 400V three-phase ☐kVA at 400V three-phase

PART III DETAILS OF PROPOSED INSTALLATION OR EXTENSION. (For HDB residential unit, erasure/amendment to any of the "QTY" figure below is NOT acceptable.)

	QTY		QTY		QTY		QTY
5A socket outlets		20A SPN ISO		Cooker Point		Oven Point	
13A socket outlets		20A TPN ISO		Connection Unit		Shaver Unit	
15A socket outlets		30/32A SPN ISO		Fan Point		Urinal Sensor Point	
10A SPN/DP ISO		30/32A TPN ISO		Hair Dryer Point		Washing Machine	
10A TPN ISO		60A SPN/DP ISO		Hand Dryer Point		Water Heater Points	
15/16A SPN ISO		60A TPN ISO		Lamp points		Other Equipment	
15/16A TPN ISO		Cooker hob point		Neon Sign			

[A completed Certificate of Compliance is required to be submitted if a new meter is required.]

Name of LEW : _____

LEW Licence No. : _____

Signature of Licensed Electrical Worker

Date: _____

Forwarding address (as registered with EMA): _____

Email Address.: _____

Contact No.: _____

Postal Code: _____

PART IV Endorsement by HDB [applicable for HDB residential premises]

1 I have checked the loading of the electrical installation of the abovementioned building/complex and hereby confirm that the abovementioned load requirement can be catered for from the rising/horizontal mains system/main switchboard of the building/complex, and the total approved load to the entire building/complex will not be exceeded.

2 I hereby give consent for the abovementioned customer to tap electricity supply of a capacity indicated above from the rising/horizontal mains system/main switchboard of the building/complex.

Name/Designation/Signature of Authorised Person
for and on behalf of Housing & Development Board

Date: _____



SP Telecom
A member of Singapore Power Group

Notice for Commencement of Earthworks

(This form is for use in compliance with the Telecommunications Act)
Attn: Dy Director, Duct Services Section
SP PowerGrid Ltd
c/o Earthworks Monitoring & Cable Protection Section
25 Pasir Panjang Road
Singapore 117536
Tel : 6470 0604 / 6470 0605 Fax : 6475 9400 / 6479 5660
SPT Co. Registration No. : 199700517K

1. Applicant's Particulars

Name: _____ NRIC: _____ Designation: _____
Mobile No: _____ Pager No: _____ Fax No: _____
Company Name: _____ ROC No: _____
Company Address: _____

2. Site Supervisor's Particulars

Name: _____ NRIC/Employment Pass No.: _____ Mobile/Pager No: _____
Name: _____ NRIC/Employment Pass No.: _____ Mobile/Pager No: _____
Name: _____ NRIC/Employment Pass No.: _____ Mobile/Pager No: _____

3. Project Owner / Principal's Particulars

Project Owner/Principal: _____
Project Officer: _____
Mobile No.: _____ Pager No.: _____ Fax No.: _____

4. Contract Details

Contract Period From: _____ To: _____ Contract No: _____

5. TCDW's Particulars

Name: _____ Licence No.: _____ Expiry Date: _____
NRIC No.: _____ Mobile No.: _____ Pager No.: _____

6. Work's Details

Location of Intended Earthworks (Based on latest Singapore Street Directory. Eg: Map 109, B2, site X on road ABC in front of landmark A)

Duration From: _____ To: _____

Nature of Earthworks (Please tick where applicable):

- ☐ Open trench excavation
☐ Sinking of earth rod, casing or tubes
☐ Boring, dredging, jacking, leveling, piling or tunneling
☐ Soil investigation
☐ Others, please specify: _____

Pipes affected: _____ (No. of ways – identified by TCDW)
Cables affected: _____ (No. of Pair/size or Unknown – identified by TCDW)
Depth of earthworks: _____ m Distance of work area boundary from cables: _____ m
Actual Commencement Date: _____ Estimated Completion Date: _____

7. Emergency works

Is the work under S29(2)? Yes / No*

Already Commenced ? Yes / No*

Project Owner Officer-in-charge

Company Stamp/Signature/Date

* In the case of work carried out in the interest of public or private safety as described under S29 (2), this form must be submitted within 7 days of earthworks commencing and must be endorsed by the Project Owner who authorized the work.

8. Declaration

I declare that:

- (i) Plant map has been obtained from SPT;
- (ii) Cable detection was conducted at site of intended earthworks by my appointed TCDW;
- (iii) Cable location/route has been marked out at site;
- (iv) My staff and I have been briefed by the TCDW on prevention of cable damage;
- (v) I have briefed the supervisor(s), workers and excavator operator(s) on measures to be taken to prevent cable damage;
- (vi) I will stop all earthworks when telecommunication cables are damaged and immediately inform SPT at Tel: 1800-778 6666.

In addition, I hereby declare that I understand my duties under the provisions of the Telecommunications Act and the information in this Notice and any attached documents is true, correct and complete to the best of my knowledge. During the duration of earthworks, I shall make myself readily contactable at the pager/mobile number(s) given in this Notice.

Signature of Applicant

Company Stamp

Date

Please attach the following records together with your Notice:

- (i) Cable Detection Drawing from TCDW (if applicable);
- (ii) Sketch of proposed site plan;
- (iii) Work schedule of proposed project

Note: a) All amendments must be endorsed by the Applicant. A Letter of Authorisation is required if the person submitting the form on behalf of the Applicant is authorised by him to make amendments thereon when submitting to EMCP.

b) A fee of \$21.40 (inclusive of 7% GST) will be charged for each Notice for Commencement of Earthworks processed by SP PowerGrid Ltd.
Please make cheque payable to SP Telecommunications Pte Ltd.

For Internal Use Only

A. To be completed by EMCP Processing officer

Date of Notification received: _____

EMCP Ref. No: _____

Signature / Date

EMCP Officer Name

B. To be completed by Duct Services Section officer (East / West *)

Cables affected: SPT / StarHub* Cables

Diversion Required? Yes / No *

SPT's Supervision Required? Yes / No *

Site Consultation Yes / No *

- ☐ Please grant approval for contractor to start work
- ☐ Inform contractor NOT to start work due to above reason(s) (please ✓ only one)

Signature / Date

DS Officer Name

Replied to contractor on _____
Date

DS Engineer Name / Signature

**SP POWERASSETS**

A member of Singapore Power Group

FORM NCE**Notice for Commencement of Earthworks (NCE)
Within Vicinity of High Voltage Cables**

This Form NCE shall be used in pursuant of Section 80(1) (a) of the Electricity Act 2001 to notify SP PowerAssets Ltd of intended earthworks to be carried out by the person (namely, the contractor who shall herein be referred to as the "Applicant") and which earthworks is in the vicinity of SP PowerAssets' high voltage cables. This Notice must be submitted by hand, courier service or by registered post at least 7 days prior to commencement of the earthworks to:

c/o SP PowerGrid Ltd
Earthworks Monitoring & Cable Protection Section (EMCP)
Pasir Panjang District Office
25 Pasir Panjang Road, Singapore 117536
SPPA Co. Registration No.: 200302108D

PLEASE WRITE CLEARLY
IN BLOCK LETTERS

**1. Applicant's
Particulars**

Full Name (As appears in Passport/NRIC)

NRIC/FIN/Employment Pass No.

Contact No.: _____

Mobile No.: _____

Fax No.: _____

Designation: _____

Company's Name: _____

Company's Address: _____

Email address.: _____

**2. Supervisor's
Particulars**

Name in Full

NRIC/FIN/
Employment Pass No.

Contact/Mobile

_____	_____	/
_____	_____	/
_____	_____	/
_____	_____	/

**3. Project Owner's
Particulars**

Company Name: _____

Project Officer : _____

Contact No : _____

Mobile No. : _____

Email address.: _____

Fax No.: _____

4. Contract's Details

Contract Period From: _____

To: _____

Contract No.: _____

**5. LCDW's
Particulars**

Name of LCDW: _____

Licence No.: _____

Expiry Date: _____

Contact No.: _____

Mobile No.: _____

Fax No.: _____

Date Cable Plans Obtained from SP PowerAssets Ltd:
(Mandatory requirement for LCDW)

**6. Works'
Details**

Detailed Location of Proposed Earthworks : _____

(Reference number of House/Lamp Pole, etc)

Duration From: _____ To: _____

Nature of Earthworks: _____

- ☐ Open Trench Excavation
☐ Sinking of Earth Rod, Casing or Tubes
☐ Boring, Dredging, Jacking, Levelling, Piling or Tunnelling
☐ Soil Investigation
☐ Others (Pls specify) : _____

Cables Affected : HV/400/230/66/22/6.6kV/LV as identified by LCDW

Distance of Work Area Boundary from Cables : _____ metres

Depth of Earthworks : _____ metres

Actual Commencement Date (DD/MM/YY) : _____

Projected Completion Date (DD/MM/YY) : _____

7. "Emergency" works under Electricity Act Section 80(6)

Is the work under S80(6)? *Yes/No Already Commenced? *Yes/No

*(This refers to "work which is necessary to be carried out in the interest of public or private safety" as defined under S80(6) of the Electricity Act. In such cases, this form must be submitted within 7 days after the earthwork had commenced and must be endorsed by the Project Owner who authorised the work.)

 Name & Designation Stamp of
 Project Owner's Officer-in-charge

 Company Stamp/Signature/Date

8. Declaration (Please read carefully)

- a) Cable plans within the current validity period of 3 months have been obtained from SP PowerAssets Ltd.
 b) Cable detection was conducted at site by the above declared LCDW within the cable plan validity period.
 c) Cable locations/routes have been marked out at site by the LCDW.
 d) My staff and I have been briefed by the LCDW on cable damage prevention measures.
 e) I have briefed the supervisor(s), workers and excavator operator(s) on the measures to be taken to prevent cable from being damaged.
 f) I will inform EMCP (Tel: 64700601/602/603/604/605/655) when earthworks approach nearer to high voltage cable location and EHVN (Tel: 62902121) if cables with ratings 66kV and above are affected.
 g) In the event of a damage to electricity cables, I will stop all earthworks and immediately inform ESC at Tel: 1800-778 8888.
 h) I acknowledge that the Electricity Act applies, and hereby undertake to comply with all my duties and obligations therein.

I hereby declare that I know and understand my duties under the provisions of the Electricity Act, and that the information in this notice and any attached documents are true, correct and complete to the best of my knowledge. I shall make myself readily contactable at the contact number given in this notice for the duration of the earthwork.

 Date

 Applicant's Signature and Company Stamp

9. Fees

A fee of \$20.80 will be charged for each Notice for Commencement of Earthworks processed by SP PowerGrid Ltd. An additional fee of \$62.35 will be charged for consultation services provided by SP PowerGrid Ltd for sites where earthwork is within the vicinity of high voltage cables. Total price: \$83.15 per notice (inclusive of 7% GST). Payment is by NETS / cashcard / cheque. Cheque is to be made payable to "SP PowerAssets Ltd".

Incomplete Notice form will not be processed and will be returned to the Applicant. NCE submitted must be within the validity period as declared in part 8(a) and 8(b). Please ensure that the following documents are attached with this submission.

- a) Cable Detection Drawing (From your LCDW).
 b) A sketch showing your proposed site plan.
 c) The proposed work schedule.
 d) All amendments must be endorsed by the Applicant. The NCE submission Authorisation Form must be completed and submitted to EMCP if the person submitting the form on behalf of the Applicant is authorised by him to make amendments thereon when submitting to EMCP.

(Acting for itself and as agent for and on behalf of PUB and City Gas Pte Ltd for the supply of utilities, and as agent for Veolia Es Singapore Pte Ltd, Colex Holdings Ltd, SembWaste Pte Ltd, Purechem Veolia Environmental Services Pte Ltd and 800 Super Waste Management Pte Ltd in relation to the collection of refuse.)

APPLICATION FOR WATER, ELECTRICITY, GAS AND/OR REFUSE COLLECTION SERVICES (Co. Registration No. 199504470N)

For Application in Personal name:

Name of Applicant (Mr/Mrs/Mdm/Ms) _____ ("the Consumer") NRIC/FIN/Employment Pass: _____
Date of birth (DDMMYY): _____

Declaration

☐ Please check here if you are an undischarged bankrupt. Bankruptcy number: _____

For Application in Company name:

Name of Company: _____ ("the Consumer") Co Reg no.: _____ Co Reg Date: _____
Contact person: _____ Principal Activities (I) no.: _____
(As shown on your ACRA Business Profile)

Tel No. _____ Fax no. _____

Handphone No. _____ E-mail address: _____

☐ Please send me a monthly email bill summary (For account under personal name only).

Contact No. regarding your supplies (if different from above) _____

Details of Premises

a. Address of Premises _____
where supplies are required _____ S _____
("the Premises")

b. ☐ Owner ☐ Tenant ☐ HDB Interim Rental Housing Scheme

c. ☐ Residential Use ☐ Business Use (A Security deposit is required before the application can be processed)

d. Mailing Address _____
(if different from the Premises) _____ S _____

e. For application made in person at our service centres, supplies to your premises will be turned on by the next business day (subject to availability of appointment). For application submitted by fax or mail, supplies to your premises will be turned on within 3 business days (excluding the date of submission). Alternatively you may indicate your preferred turn-on date, subject to availability of appointment.

Preferred date of turn-on of supplies:

Express turn-on of supplies is subject to the availability of appointments and an express charge.

***Next day turn-on/Express service does not apply for premises without meters or requiring a Licensed Electrical Installation.**

****Please note that supplies will not be turned on if our technician finds that the meter is not connected to the electrical installation or has been rewired at your premises.**

I/We make application(s) for the following utilities:

☐ Gas supply from City Gas Pte Ltd ☐ Electricity supply from SP Services Ltd ☐ Water supply from the PUB

For Gas Turn-on /Installation, please call City Gas at 1800-555 1661 for an appointment. Installation and Termination of gas supply fees apply. You need not call if the gas supply for the previous occupant is connected.

Water Supply, Waterborne Fee and Sanitary Appliance Fee (if applicable) will start from the date of supply turn-on.

Refuse collection charges (if applicable) will start from the opening of account.

*For Non Domestic Application (please indicate):

☐ Temp Supply ☐ Permanent Supply
Supply Application no.: _____

- I/We agree that each application for a utility, when accepted, will constitute a binding contract between myself/ourselves and PUB / SP Services Ltd / City Gas Pte Ltd/ Veolia Es Singapore Pte Ltd/ Colex Holdings Ltd/ SembWaste Pte Ltd/ Purechem Veolia Environmental Services Pte Ltd/ 800 Super Waste Management Pte Ltd (as the case may be) and I / We agree that such contract shall be separate and independent from each other and shall be separately enforceable.
- In the event that I/We make an application for gas at a later date, I / We agree to be bound by the terms and conditions for supply of gas set out in Part III overleaf and such other terms and conditions which City Gas Pte Ltd may, at its absolute discretion, notify and impose. I / We understand that nothing herein shall be constructed as an offer by City Gas Pte Ltd to supply gas to me / us and that City Gas Pte Ltd has the absolute discretion to reject my application for gas supply for any reason.
- I/ We acknowledge and agree that SP Services reserves the right to transfer any amounts due and owing arising from my/ our previous/ closed account to an existing/ new account belonging to me/ us.
- I/We agree to be bound by the terms and conditions specified by each supplier as set out in Part I (Water Supply) / Part II (Electricity Supply) / Part III (Gas Supply)/ Part IV (Collection of Refuse) overleaf.

Consumer's Signature / Date
Co Stamp (Where applicable)

Name, Designation & NRIC / FIN No.
of Person signing for the Company

For Official Use

Utility A/C No: _____

Application Collected by: _____ Date of Application received: _____

Deposit \$ _____ ☐ Billed ☐ Collected (cash/cheque # _____) Request for Giro Form ☐ Yes ☐ No

Appt Date and Time Scheduled: _____ Remarks: _____

SP SERVICES LTD

(Acting for itself and as agent for and on behalf of PUB and City Gas Pte Ltd for the supply of utilities, and as agent for Veolia Es Singapore Pte Ltd, Colex Holdings Ltd, SembWaste Pte Ltd, Purechem Veolia Environmental Services Pte Ltd and 800 Super Waste Management Pte Ltd in relation to the collection of refuse.)

PART I

Terms and Conditions of the Contract for the Supply of Water by the PUB

- 1 The Consumer shall pay an initial deposit and maintain it at an amount not less than one and a half times the monthly charges. For non-Singaporeans and non-permanent residents an amount not less than 3 times the monthly charges.
- 2 The Consumer shall accept liability for this account.
- 3 Either party may give 4 working days' notice in writing to the other party to terminate this agreement.
- 4 If the water meter does not in the opinion of PUB correctly register the amount of water supplied to the Premises, PUB shall be entitled to charge such sum as it shall assess and the Consumer shall accept such assessment as final and conclusive.
- 5 The Consumer shall pay for the water supplied to the Premises at the appropriate water tariff according to the use of the Premises. The Consumer shall notify PUB of the change of use of the Premises within 7 days of such change.
- 6 The Consumer shall pay a fee on every reminder issued to the Consumer for failure to make payment in accordance with a bill sent to the Consumer.
- 7 The Consumer shall pay a late payment charge on any outstanding amount owed by the Consumer.
- 8 PUB shall not be liable for any failure or inconsistency in the water supply to the Premises whatsoever and howsoever caused.

PART II

Terms and Conditions of the Contract for the Supply of Electricity by SP Services Ltd ("SP Services")

- 1 The Consumer shall pay an initial deposit and maintain it at an amount not less than one and a half times the monthly charges. For non-Singaporeans and non-permanent residents an amount not less than 3 times the monthly charges.
- 2 The Consumer shall accept liability for this account.
- 3 Either party may give 4 working days' notice in writing to the other party to terminate this agreement.
- 4 If the electricity meter does not in the opinion of SP Services correctly register the amount of electricity supplied to the Premises, SP Services shall be entitled to charge such sum as it shall assess.
- 5 The Consumer shall pay for the electricity supplied to the Premises at such rates of electricity tariffs for the appropriate category of consumer as is fixed by SP Services from time to time.
- 6 The Consumer shall pay a fee, as is fixed by SP Services from time to time, for every reminder issued to the Consumer for failure to make payment in accordance with a bill sent to the Consumer.
- 7 The Consumer shall pay a late payment charge of 1% on any outstanding amount owed by the Consumer.
- 8 SP Services shall not be liable for any failure or defect in the supply of electricity to the Premises whatsoever and howsoever caused.

PART III

Terms and Conditions of the Contract for the Supply of Gas by City Gas Pte Ltd ("City Gas")

- 1 City Gas has appointed SP Services Ltd to be its agent for the opening and termination of this gas supply account, and the billing, collection and settlement of all charges under this account.
- 2 The Consumer shall pay an initial deposit and maintain it at an amount not less than one and a half times the monthly charges. For non-Singaporeans and non-permanent residents an amount not less than 3 times the monthly charges.
- 3 The Consumer shall accept liability for this account.
- 4 Either party may give 4 working days' notice in writing to the other party to terminate this agreement.
- 5 If the gas meter does not in the opinion of City Gas correctly register the amount of gas supplied to the Premises, City Gas shall be entitled to charge such sum as it shall assess.
- 6 The Consumer shall pay for the gas supplied to the Premises at such rates of gas tariffs for the appropriate category of consumer as is fixed by City Gas from time to time. The Consumer shall notify SP Services Ltd of the change of use of the Premises within 7 days of such change.
- 7 The Consumer shall pay a fee, as is fixed by City Gas from time to time, for every reminder issued to the Consumer for failure to make payment in accordance with a bill sent to the Consumer.
- 8 The Consumer shall pay a late payment charge of 1% on any outstanding amount owed by the Consumer.
- 9 City Gas shall not be liable for any failure or defect in the supply of gas to the Premises whatsoever and howsoever caused.

PART IV

Terms and Conditions of the Contract for the Collection of Refuse by either Veolia Es Singapore Pte Ltd, Colex Holdings Ltd, SembWaste Pte Ltd, Purechem Veolia Environmental Services Pte Ltd and 800 Super Waste Management Pte Ltd (collectively referred to as "Refuse Collection Companies")

- 1 The Refuse Collection Companies have appointed SP Services Ltd to be their agent for the opening and termination of this refuse collection account, and the billing, collection and settlement of all charges under this account.
- 2 The Consumer shall accept liability for this account.
- 3 Either party may give 4 working days' notice in writing to the other party to terminate this agreement.
- 4 The Consumer shall pay for the refuse collected at the Premises at such rates for the appropriate category of consumer as is fixed by the National Environment Agency from time to time. The Consumer shall notify SP Services Ltd of the change of use of the Premises within 7 days of such change.
- 5 The Consumer shall pay a fee, as is fixed by the Refuse Collection Companies from time to time, for every reminder issued to the Consumer for failure to make payment in accordance with a bill sent to the Consumer.
- 6 The Consumer shall pay a late payment charge of 1% on any outstanding amount owed by the Consumer.
- 7 The Refuse Collection Companies shall not be liable for any failure or defect in the collection of refuse at the Premises whatsoever and howsoever caused.

FORM CS/3H
Letter of Consent from Housing & Development Board

To: SP Group
2 Kallang Sector
Singapore 349277
Attn: SP Services

Email: install@spgroup.com.sg

ELECTRICITY SUPPLY TO _____
[Full Address of the Customer]

FOR

[Name of Customer]

TOTAL LOAD ALLOWED FOR: _____ AT _____ VOLTS

PART I

1. I have checked the loading of the electrical installation of the above-mentioned building/complex and hereby confirm that the above-mentioned load requirement can be catered for from the rising/horizontal mains system/main switchboard of the building/complex, and the total approved load to the entire building/complex will not be exceeded.
2. I have no objection for the above-mentioned load to be connected to the rising/horizontal mains system/main switchboard of the building/complex.
3. The Electrical Installation Licence No. of the building/complex is _____.
4. The electrical installation of the building/complex from which this load is to be connected is:

☐

Unmetered (i.e. without Master Account)

☐

Metered under Master Account No. _____.

5. I will check to ensure that the above-mentioned installation is compatible with the electrical installation of the building/complex.

Signature of Licensed Electrical Worker

Date: _____

Licence No.: _____ / _____

Tel No.: _____

Name: _____

Address: _____

_____S(_____)]

PART II

I hereby give consent for the above-mentioned customer to tap electricity supply of a capacity indicated above from the rising/horizontal mains system/main switchboard of the building/complex.

Signature of Authorised Person
For and on behalf of Housing & Development Board

Date: _____

Name

Designation

Official Stamp of the
Landlord/Developer/Management Corporation

19/10/11

You may fill up this form to appoint a licensed electrical worker to take charge of your electrical installation. It may take you 2 minutes to complete the form. You need your appointed licensed electrical worker's card licence to fill up the form.

Letter of Appointment
for Electrical Installation

To:

Name (in full) of Licensed Electrical Worker (LEW): _____

Licence No. of LEW: _____

Dear Sir/Mdm

APPOINTMENT TO TAKE CHARGE OF THE ELECTRICAL INSTALLATION AT

(Installation Address)

(Installation Address)

FOR _____
(Name of Company*)

I would like to appoint you as the licensed electrical worker to take charge of the above-mentioned electrical installation and to apply for an electrical installation licence** on my behalf in accordance with the requirements under the Electricity Act (Cap. 89A).

Yours faithfully

Name (in full) & Designation of Installation
Licensee's Authorised Person

Signature

Date

Correspondence Address:

Postal Code: _____

Email: _____

Tel No: _____ ext: _____

Fax No: _____

For business/company/registered entity, please fill in the Unique Entity Number (UEN):

UEN:

--	--	--	--	--	--	--	--	--	--

UEN is the standard identification number of an entity. For more information on UEN, please visit www.uen.gov.sg

Not Applicable for licence application under personal name.

Authorised Person's Contact No. for [†]SMS: _____

Note: For your reference, you may download a copy of our 'Handbook for Application of Electrical Installation Licence' in Resources at <http://www.ema.gov.sg>.

* Please indicate the name of company to be printed on the installation licence.

** You may apply for a 3-month licence (\$50/-) or 12-month licence (\$100). Please advise your LEW accordingly.

[†] You will be alerted via sms to renew your licence before its expiry date, if you provide us your mobile phone number.

To: SP Services Ltd

Fax No: 63048289

APPLICATION FOR ELECTRICAL INSTALLATION TEST (UP TO 45KVA)

I/We hereby request an appointment to test the electrical installation at the premise with SP Services **Utility Account No** :

(Please tick or fill in the appropriate boxes)

☐

An application for electricity supply service has been submitted earlier and approved.
SP Services **Application Reference No** is:

OR

☐

This is a new application. Duly completed CS/5 form is transmitted herewith. (CS/3 form shall be transmitted for supply connection from landlord's electrical installation)

Type of Meter Required: ☐ Single-phase ☐ Three phase ☐ No new meter required

Removal of old meter(s) : ☐ Yes ☐ No

*Preferred Dates : 1 _____	<input type="checkbox"/> Morning	<input type="checkbox"/> Afternoon
(in order of preference) 2 _____	<input type="checkbox"/> Morning	<input type="checkbox"/> Afternoon
3 _____	<input type="checkbox"/> Morning	<input type="checkbox"/> Afternoon

Remarks: _____

(*Your preferred dates shall be from the 3rd working day onward. If you do not give us your preferred date(s), we shall give you the earliest possible available appointment date & time.)

Signature :

Licensed Electrical Worker :

Telephone/ Handphone No :

FAX NO :

Note:

1. This application form is only to be used for electrical installations with supply capacity up to 45 KVA.
2. A reply by FAX will normally be given by the next working day. It is important that you give us your telephone/ handphone numbers to contact you to give an alternative test appointment date if your preferred dates are not available.
3. The granting of an appointment on preferred date is at SP Services' discretion and subject to availability of testers.
4. Applications received after 3pm will be processed the next working day.
5. For urgent inspection with meter, you are required to:
 - i) contact Installation Branch at 63092612 for appointment, and
 - ii) contact Meters Section at 68764848 / 68764849 for meter fixing (a fee is chargeable); before submitting the application to Supply Application Section for processing.

Form CS/3
Letter of Consent from the Landlord/Management Corporation

To: SP Services Ltd
111 Somerset Road #01-10
Singapore 238164

Fax No. 63048289

ELECTRICITY SUPPLY TO _____
(Full Address of the Customer)

FOR

(Name of Customer)

TOTAL LOAD ALLOWED FOR: _____ AT _____ VOLTS

PART I

1. I have checked the loading of the electrical installation of the abovementioned building/complex and hereby confirm that the abovementioned load requirement can be catered for from the rising/horizontal mains system/main switchboard of the building/complex, and the total approved load to the entire building/complex will not be exceeded.
2. I have no objection for the abovementioned load to be connected to the rising/horizontal mains system/main switchboard of the building/complex.
3. The Electrical Installation Licence No. of the building/complex is _____.
4. The electrical installation of the building/complex from which this load is to be connected is

☐ Unmetered (i.e. without Master Account)

☐ Metered under Master Account No. _____.
5. I will check to ensure that the abovementioned installation is compatible with the electrical installation of the building/complex.

Signature of Licensed Electrical Worker

Date: _____

Licence No: ____/____

Tel No: _____

Name: _____

Address: _____ S (_____)

PART II

I hereby give consent for the abovementioned customer to tap electricity supply of a capacity indicated above from the rising/horizontal mains system/main switchboard of the building/complex.

Signature of authorised person

Date: _____

Name

Designation

Official Stamp of the
landlord/developer/management corporation

FORM
CERTIFICATE OF COMPLIANCE

Particulars of Electrical Installation

Name of Consumer: _____

Address of Installation: _____

Electrical Installation Licence No.: _____ MSS Account No.: _____

Approved load & Supply Voltage: _____ kW _____ Volts

Generator(s) Installed: ☐ Operated in parallel with PowerGrid's network
No. of Generator(s): _____ Rating: _____ kVA
☐ Standby Generator
No. of Generator(s): _____ Rating: _____ kVA
☐ Not Applicable

Electrical Installation Design Certification

I certify that the design of the above-mentioned electrical installation complies with the requirements of the Electricity [Electrical Installations] Regulations 2002 and the relevant Singapore Standard Code of Practice. With the certification of compliance by the LEW responsible for the installation work as shown below, I hereby request for the energisation of the supply line to the said electrical installation on _____ [date].

Name & Signature of LEW responsible
for design of electrical installation*

Licence No. Date

Electrical Installation Inspection Certification

I have supervised the work of the above-mentioned electrical installation and hereby certify that the electrical installation complies with the requirements of the Electricity [Electrical Installations] Regulations 2002 and the relevant Singapore Standard Code of Practice. I further certify that the technical requirements as stipulated by the person responsible for turning on the switchgear which controls the supply of electricity to the said electrical installation have been complied with.

Name & Signature of LEW responsible
for electrical installation work*

Licence No. Date

*The same LEW may perform both design and installation work for the electrical installation.

Copy to:
Market Support Services Licensee

REF: E(EI)Reg5[2]

Form CS/7**FAX NO. 63048289****REQUEST FOR INSTALLATION OF ELECTRICITY KWH METER (FOR LOAD EXCEEDING 45KVA)**

(Form CS/3 or CS3/H, COC and LEI shall be submitted together with this form)

For official use

Notification No.: _____

EBS Installation No. _____

PART I Customer Details – To be completed by LEW

To Meters Section, SP PowerGrid Ltd through SP Services Ltd

Name of Customer(Mr/Mdm) /Company(Messrs): _____

Forwarding Address : _____

NRIC/Company ROC: _____ Name of Contact Person for Company: _____

Telephone No.: _____ Handphone No. : _____

Site Address for Installation of Meter: _____

Detail location of supply intake point: _____

Account no.: _____ Master Account no.: _____

Source of supply : ☐ SP PowerAssets ☐ Landlord ☐ HDBType of connection : ☐ New Connection ☐ Upgrading ☐ Downgrading ☐ Others : _____

Supply Capacity : _____ kW at _____ Volts Type of Business: _____

Details of Landlord/MCST

Name of Landlord/MCST: _____ Landlord's Account no. : _____

Forwarding Address : _____ Postal Code _____

Name of LEW in charge of landlord's electrical installation : _____

Contact no. of Landlord's LEW : _____

I hereby confirm that the electrical wirings at the meter installation have been checked and certified correct.

Name of LEW: _____ LEW Licence no. : _____

Forwarding Address: _____ Postal Code : _____
(as registered with EMA)

Telephone no.: _____ Handphone no. : _____ Facsimile no. : _____

Signature : _____ Date : _____

PART II – To be completed by SP Services Ltd

To Meters Section, SP PowerGrid Ltd – Application is in order. Please arrange to install the revenue meters.

Name : _____ Signature: _____ Date : _____

PART III –To be completed by Meters Section SP PowerGrid Ltd

To Supply Application, SP Services Ltd – Meters had been installed on _____. (Details in EBS)

Name : _____ Signature: _____ Date : _____

PART IV – (For official use)

- ☐ Check and perform Master-sub Tagging
- ☐ Sent to CRO for account move in on _____
- ☐ Move in/ Turn-On Date is on _____